

- h) Candidates claiming to be the Domicile of Jammu & Kashmir shall be asked to produce the Domicile Certificate in original issued by the competent authority which should be valid up to the cut-off date, in the prescribed format at the time of Document Verification.
- i) Ex-Serviceman candidates shall be required to produce a Certificate in form XIV duly signed by the competent authority as provided in Rule 18 of Jammu and Kashmir Reservation Rules, 2005.
- j) Bonafide Certificate on the format prescribed by the Board duly issued by the Controller/Registrar of the concerned University in respect of the candidates, who have obtained Degree from the Universities/Colleges/Institutes outside the UT of J&K and other than Central Universities.
- k) In addition, any other Certificate, as may be required as part of the eligibility for a specific post, shall also be produced at the time of the DV.

14) MISCONDUCT/MALPRACTICE:

If any candidate is found indulging in any irregularity/misconduct/malpractice at any stage of selection process, such candidate shall be debarred from the examinations conducted by the Services Selection Board for such period as may be deemed appropriate, and apart from cancellation of candidature for the instant examination any other action as would be necessary & expedient, under the extant rules and laws, shall be taken.

15) STEPS TAKEN FOR FAIRNESS & TRANSPARENCY IN EXAMINATION PROCESS:

The Board, for the purposes of ensuring integrity, fairness and transparency in the Examination process shall be well within its rights & duties, to take steps as necessary or issue instructions as deemed appropriate, at any stage of selection process, and all such steps/instructions shall be deemed to have been taken/given in furtherance of its mandate, as enshrined in the relevant laws/rules/regulations.

16) BOARD'S DECISION FINAL:

The decision of the Board in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination(s), allotment of examination centers and preparation of Merit list & Cadre/Department allocation, debarment for indulging in malpractices would be final and binding on the candidates and no enquiry/ correspondence will be entertained in this regard.

17) IMPORTANT INSTRUCTIONS TO CANDIDATES:

a.	BEFORE APPLYING, CANDIDATES ARE ADVISED TO GO THROUGH THE INSTRUCTIONS GIVEN IN THE NOTICE OF EXAMINATION VERY CAREFULLY.
b.	THE CANDIDATES MUST WRITE THEIR NAME AND DATE OF BIRTH STRICTLY AS RECORDED IN THE MATRICULATION CERTIFICATE.
c.	CANDIDATES ARE ADVISED IN THEIR OWN INTEREST TO SUBMIT ONLINE APPLICATIONS MUCH BEFORE THE CLOSING DATE AND NOT TO WAIT TILL THE LAST DATE TO AVOID THE POSSIBILITY OF DISCONNECTION/ INABILITY OR FAILURE TO LOGIN TO THE ONLINE APPLICATION PORTAL ON ACCOUNT OF HEAVY LOAD ON THE WEBSITE DURING THE CLOSING DAYS.
d.	CANDIDATES ARE ADVISED TO FILL THE APPLICATION FORM CAREFULLY & DILIGENTLY, AS NO CLAIMS FOR MAKING CHANGES IN ANY ENTRY/FIELD SHALL BE ENTERTAINED AT ANY LATER STAGE.
e.	THE BOARD WILL NOT UNDERTAKE DETAILED SCRUTINY OF APPLICATIONS FOR THE ELIGIBILITY AND OTHER ASPECTS AT THE TIME OF WRITTEN EXAMINATION AND, THEREFORE, CANDIDATURE WILL BE ACCEPTED ONLY PROVISIONALLY. THE CANDIDATES ARE ADVISED TO GO THROUGH THE REQUIREMENTS OF EDUCATIONAL QUALIFICATION, AGE, ETC. AND SATISFY

	THEMSELVES THAT THEY ARE ELIGIBLE FOR THE POST(S). COPIES OF SUPPORTING DOCUMENTS WILL BE SOUGHT AT THE TIME OF DOCUMENT VERIFICATION. WHEN SCRUTINY IS UNDERTAKEN, IF ANY CLAIM MADE IN THE APPLICATION IS NOT FOUND SUBSTANTIATED, THE CANDIDATURE WILL BE CANCELLED AND THE BOARD'S DECISION SHALL BE FINAL AND BINDING.
f.	CANDIDATES SEEKING RESERVATION BENEFITS AVAILABLE FOR RBA/SC/ ST-1/ST-2/ OBC/ EWS/ALC/IB MUST ENSURE THAT THEY ARE ENTITLED TO SUCH RESERVATION AS PER ELIGIBILITY CONDITION(S) PRESCRIBED IN THIS NOTICE. THEY SHOULD ALSO BE IN POSSESSION OF THE VALID CERTIFICATES IN THE PRESCRIBED FORMAT IN SUPPORT OF THEIR CLAIM, ON OR BEFORE THE CUT-OFF DATE. CANDIDATES ARE ALSO REQUIRED TO UPLOAD THE (VALID WITH-IN CUT-OFF DATE) CATEGORY CERTIFICATE WHILE FILLING UP THE ONLINE APPLICATION FORM.
g.	WHEN APPLICATION IS SUCCESSFULLY SUBMITTED, IT WILL BE ACCEPTED 'PROVISIONALLY'. CANDIDATE SHOULD TAKE PRINTOUT OF THE APPLICATION FORM AND SUBMIT THE SAME AT THE TIME OF DOCUMENTS VERIFICATION. THE CANDIDATES ARE FURTHER ADVISED NOT TO SUBMIT THE HARD COPIES OF THE ONLINE APPLICATION FORM IN THE OFFICE OF THE SERVICES SELECTION BOARD EITHER IN PERSON OR BY POST/EMAIL.
h.	ONLY ONE ONLINE APPLICATION FOR THE POST OF SAME ITEM NUMBER IS ALLOWED TO BE SUBMITTED BY THE CANDIDATE. THEREFORE, THE CANDIDATES ARE ADVISED TO EXERCISE DUE DILIGENCE AT THE TIME OF FILLING THEIR ONLINE APPLICATION FORMS. IN CASE, MORE THAN ONE APPLICATION OF A CANDIDATE IS DETECTED FOR THE SAME ITEM NO., THE BOARD WILL CONSIDER LATEST APPLICATION. IF A CANDIDATE SUBMITS MULTIPLE APPLICATION FORMS FOR THE SAME POST AND APPEARS IN THE EXAMINATION (AT ANY STAGE) MORE THAN ONCE FOR THE POST OF THE SAME ITEM NO., THEIR CANDIDATURE WILL BE CANCELLED AND THEY WILL BE DEBARRED FROM THE EXAMINATIONS OF THE BOARD AS PER RULES.
i.	REQUEST FOR MODIFICATION OR CHANGE IN THE PREFERENCES ONCE FILLED RELATING TO CADRE AND DEPARTMENT, IF APPLICABLE, SHALL NOT BE ENTERTAINED UNDER ANY CIRCUMSTANCES.
j.	THE CANDIDATES MUST WRITE THEIR FATHER'S NAME AND MOTHER'S NAME STRICTLY AS GIVEN IN THE MATRICULATION CERTIFICATE OTHERWISE THEIR CANDIDATURE MAY BE CANCELLED AT THE TIME OF DOCUMENT VERIFICATION OR AS AND WHEN IT COMES INTO THE NOTICE OF THE BOARD.
k.	APPLICATIONS WITH BLURRED/ ILLEGIBLE PHOTOGRAPH/ SIGNATURE WILL BE REJECTED SUMMARILY.
l.	REQUEST FOR CHANGE/ CORRECTION IN ANY PARTICULARS IN THE APPLICATION FORM, ONCE SUBMITTED, WILL NOT BE ENTERTAINED UNDER ANY CIRCUMSTANCES. THEREFORE, THE APPLICANTS ARE ADVISED TO FILL ALL THE FIELDS OF THE ONLINE APPLICATION FORM WITH DUE DILIGENCE AND AFTER CAREFULLY READING THE TERMS AND CONDITIONS GIVEN IN THE ADVERTISEMENT NOTIFICATION.
m.	THE CANDIDATES MUST CARRY TWO PASSPORT SIZE RECENT (NOT OLDER THAN 06 MONTHS, WITH DATE MENTIONED) COLOUR PHOTOGRAPHS AND A LATEST PHOTO-BEARING IDENTIFICATION PROOF SUCH AS AADHAAR CARD/ PRINTOUT OF E-AADHAAR, DRIVING LICENSE, VOTER CARD, PAN CARD, IDENTITY CARD ISSUED BY SCHOOL/COLLEGE/UNIVERSITY/ EMPLOYER (GOVERNMENT OR ANY OTHER OFFICE, WHERE THE CANDIDATE MAY BE WORKING, ETC) IN ORIGINAL TO THE EXAMINATION VENUE, FAILING WHICH THEY WILL NOT BE ALLOWED TO APPEAR FOR THE SAME.
n.	IN CASE OF FAKE/ FABRICATED APPLICATION/ REGISTRATION BY MISUSING ANY DIGNITARIES NAME/ PHOTO, SUCH CANDIDATE(S)/ SHALL BE HELD RESPONSIBLE FOR THE SAME AND LIABLE FOR SUITABLE LEGAL ACTION UNDER CYBER/ IT ACT/RELEVANT RULES.

o.	FEE PAYABLE: RS.700/- (RUPEES SEVEN HUNDRED ONLY). IN CASE OF CANDIDATES BELONGING TO SC, ST-1, ST-2 AND EWS CATEGORY, THE FEE PAYABLE SHALL BE RS.600/- (RUPEES SIX HUNDRED ONLY).
p.	THE CANDIDATES SHALL CAREFULLY INDICATE THE ITEMS FOR WHICH THEY ARE APPLYING AND SHALL BE CONSIDERED FOR SELECTION FOR ONLY SUCH ITEMS FOR WHICH HE/SHE HAS APPLIED AND IS OTHERWISE ELIGIBLE. EACH CANDIDATE APPLYING FOR SUCH MULTIPLE ITEMS SHALL BE REQUIRED TO CLEARLY INDICATE THE ITEMS FOR WHICH THEY ARE COMPETING (DEPENDING UPON HIS/HER CHOICE AND ELIGIBILITY) AND THE FINAL ALLOTMENT AGAINST THE ADVERTISED POSTS/SERVICES/CADRE SHALL BE MADE ON THE BASIS OF MERIT-CUM-PREFERENCES OF THE CANDIDATE.

18) PROCEDURE FOR FILLING ONLINE APPLICATION:

The necessary instructions regarding filling up of online applications, including the details of Online Portal in this regard shall be made available on the Board's Website separately. Candidates will be required to fill the application form in online mode only and no other means/mode of application will be accepted.

19) IN-SERVICE CANDIDATES:

In service candidates shall submit print out of filled online application form along-with duly filled, signed and stamped Certificate given at last paragraph of the application form through proper channel viz. the concerned Head of Department (as defined in the JK Book of Financial Powers). The Head of Department concerned shall forward the application form of the In-service candidates to the Office of the Secretary, Services Selection Board **by or before the date of scrutiny of documents/documents verification**. Such candidates shall also indicate the same while submitting online form.

20) FINALITY OF DECISION OF THE BOARD:

The decision of the Board in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of tests/examination(s), allotment of examination centre, debarment for indulging in malpractices, preparation of result / merit list, etc. will be final and binding on the candidates and no enquiry/correspondence in this regard will be entertained.

21) ABBREVIATIONS:

OM-Open Merit, SC-Scheduled Castes, ST-Scheduled Tribes, RBA-Residents of Backward Areas, EWS-Economically Weaker Sections, OBC- Other Backward Classes, ALC/IB- Residents of areas adjoining Line of Actual control/International Border, ESM- Ex-Servicemen, PwD- Person with Disability, NCC- National Cadet Corps, DV- Document Verification, PST- Physical Standard Test, PET- Physical Endurance Test.


(Atul Kumar) JKAS

Secretary,

J&K Services Selection Board.



No. JKSSB-PLAN/5/2024-03(E-7513847)

Dated: 22.11.2024

Copy to the:

1. Principal Secretary to Government, Home Department.
2. Director General of Police, J&K.
3. Commissioner/Secretary to Government, General Administration Department.
4. Divisional Commissioner, Kashmir/Jammu.
5. Additional Resident Commissioner, J&K Government, 5-Prithvi Raj Road, New Delhi.
6. Director, Information and Public Relations, J&K for publishing this Advertisement Notice in all leading dailies of J&K for three consecutive days.