

- Candidates reporting without photograph pasted on the call letter or without one additional photograph (same as pasted on call letter) will not be allowed to appear for the exam.
- It is advisable that candidate retains about 8 copies of the same photograph which is uploaded at the time of Application as these would be needed for further stages of this selection process.
- Rough sheets kept at each candidate desk will be used by the candidates. After the end of examination, candidates need to submit the rough sheets before leaving, as instructed at the venue.
- On completion of a shift, the candidates are advised to move out in an orderly manner without crowding as instructed by the venue staff. (Some more instructions related to exam may be added or modified depending on the situation during the scheduled date of exam)

CREDIT HISTORY:

- The candidate applying shall ensure that, they maintain a healthy Credit history and shall have a minimum **CIBIL score of 650 or above** at the time of joining of the Central Bank of India.
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- **Note:** Candidates with no bank account shall not be required to produce the CIBIL status. CIBIL Score requirement is not a pre-condition to apply.

HOW TO APPLY

APPLICATION FEES & INTIMATION CHARGES

Application Fees/Intimation Charges (Payable from 30.01.2025-20.02.2025 (Only online payment), both dates inclusive shall be as follows:

- Rs 150/- (exclusive of GST) for Women/SC/ST/PWBD candidates
- Rs 750/- (exclusive of GST) for all others

Bank Transaction charges for Online Payment of application fees/intimation charges will have to be borne by the candidate

Pre-Requisites for Applying Online: Refer Annexure II

Procedure for applying online

1. Candidates are first required to go to the authorised Central Bank of India website <https://centralbankofindia.co.in/en> and click on the Recruitment Tab to open the Page <https://centralbankofindia.co.in/en/recruitments>. In the Recruitment page, then click on the option “CLICK HERE TO APPLY ONLINE FOR CREDIT OFFICERS-PGDBF CENTRAL BANK OF INDIA” to open the Online Application Form having link as <https://ibpsonline.ibps.in/cbicojan25>
2. Candidates will have click on “CLICK HERE FOR NEW REGISTRATION” to register their application by entering their basic information in the online application form. After that a provisional registration number and password will be generated by the system and displayed on the screen. Candidate should note down the Provisional registration number and password. An Email & SMS indicating the Provisional Registration number and Password will also be sent. They can reopen the saved data using Provisional registration number and password and edit the particulars, if needed.
3. Candidates are required to upload their –
 - Photograph
 - Signature
 - Left thumb impression
 - A handwritten declaration
 - Certificate as mentioned in Clause (ix) of Examination Centres (if applicable)

- Candidates will also be required to capture and upload their live photograph through webcam or mobile phone during the registration process as per the specifications given in the Guidelines for Scanning and Upload of documents (Annexure II).
 - **Please note that until photographs and signature are as per the specifications provided, the system will not allow the candidate to move forward to the next stage of application.**
4. Candidates are advised to carefully fill in the online application themselves as no change in any of the data filled in the online application will be possible/ entertained. Prior to submission of the online application candidates are advised to use the “SAVE AND NEXT” facility to verify the details in the online application form and modify the same if required. No change is permitted after clicking on COMPLETE REGISTRATION Button. Visually Impaired candidates are responsible for carefully verifying/ getting the details filled in, in the online application form properly verified and ensuring that the same are correct prior to submission as no change is possible after submission.

Mode of Payment Candidates can make the payment of requisite fees/ intimation charges through the ONLINE mode only. Candidates must keep the necessary details/ documents ready to make Online Payment of the requisite application fee/ intimation charges.

Payment of fees/ intimation charges via ONLINE MODE

- (i) Candidates should carefully fill in the details in the Online Application at the appropriate places very carefully and click on the “COMPLETE REGISTRATION” button at the end of the Online Application format. Before pressing the “COMPLETE REGISTRATION” button, candidates are advised to verify every field filled in the application form. The name of the candidate or his /her father/husband etc. should be spelt correctly in the application form as it appears in the certificates/mark sheets. Any change/alteration found may disqualify the candidature.
- (ii) In case the candidate is unable to fill in the application form in one go, he/ she can save the data already entered. When the data is saved, a provisional registration number and password will be generated by the system and displayed on the screen. Candidate should note down the Provisional registration number and password. An Email & SMS indicating the Provisional Registration number and Password will also be sent. They can reopen the saved data using Provisional registration number and password and edit the particulars, if needed. Once the application is filled in completely, candidate should submit the data.
- (iii) The online application form is integrated with the payment gateway and the payment process can be completed by following the instructions.
- (iv) The payment can be made by using Debit Cards (RuPay/Visa/MasterCard/Maestro), Credit Cards, Internet Banking, IMPS, Cash Cards/ Mobile Wallets/ UPI by providing information as asked on the screen.
- (v) After Final Submit, an additional page of the application form is displayed wherein candidates may follow the instructions and fill in the requisite details.
- (vi) If the online transaction has not been successfully completed, then candidates are advised to login again with their provisional registration number and password and pay the Application Fees/ Intimation Charges online.
- (vii) On successful completion of the transaction, an e-receipt will be generated.
- vi) Candidates are required to take a printout of the e-receipt and online application form containing fee payment details. Please note that if the same cannot be generated then online transaction may not have been successful.

Note:

After submitting your payment information in the online application form, please wait for the intimation from the server, DO NOT press Back or Refresh button in order to avoid double charge.

For Credit Card users: All prices charges are listed in Indian Rupee. If you use a non-Indian credit card, your bank will convert to your local currency based on prevailing exchange rates.

To ensure the security of your data, please close the browser window once your transaction is completed.